

MANDATORY DISCLOSURE

Mandatory Disclosure by Institutions running PGDM programme to be included in their respective information Brochure, Displayed on their website and to be submitted to AICTE every year well before the admission process.

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I	NAME OF THE INSTITUTION ❖ Address including telephone, Fax, e-mail.	KRUPAJAL BUSINESS SCHOOL Puba Sasan, Kausalyaganga, Bhubaneswar-75 Ph: 0674-2465128, Fax:0674-22431426 Email: krupajalbs.info@gmail.com
II	NAME & ADDRESS OF THE DIRECTOR	
III.	NAME OF THE AFFILIATING UNIVERSITY	2 Years Full Time Residential Autonomous Programme (PGDM)
IV	Governance	
	❖ Members of the Board and their brief background.	(Annexure: A)
	❖ Members of Academic Advisory Body.	(Annexure: B)
	❖ Frequency of the Board Meetings and Academic Advisory Body.	3 times in a year
	❖ Organisational chart and processes	(Annexure: C)
	❖ Nature and Extent of involvement of faculty and students in academic affairs/improvements.	The student and faculty of KBS believes in a participative environment by application oriented teaching and learning. Also interaction with corporates and frequent visit to corporate by the students will spread their horizon of practical exposure in the professional carrier to come.
	❖ Mechanism / Norms and procedure for democratic / good governance	Academic Environment full of enthurism and learning, listening, mechanisms
	❖ Students feedback on institutional governance / faculty performance	Proforma Design is at Annexure - D
	❖ Grievance redressed mechanism for faculty, staff and students	Separate Grievance re-dressal committees will be constituted before resume of the session with representatives from each segments e.g. students' grievance cell, faculty grievance cell, staff grievance cell, womens'

		grievance cell.
V	PROGRAMMES	
	❖ Name of the Programmes (Full Time) approved by the AICTE.	PGDM
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	❖ For each Programme the following details are to be given : <ul style="list-style-type: none"> • Name • Number of seats • Duration • Cut off mark for admission during the last 2 years. • Fee • Placement Facilities • Campus placement in last two years with minimum salary, maximum salary and average salary. 	Post Graduate Diploma in Management 60 per batch (2 years) 2 years Admission for First Batch is based on the criteria at Annexure - E Rs 3,50,000/- for two years Through Placement Cell. The student will be pass out in 2009
	❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of AICTE approval.	N.A
	❖ Details of the Foreign Institution/University: <ul style="list-style-type: none"> • Name of the University/Institution • Address • Website • Is the Institution/University Accredited in its Home Country • Ranking of the Institution/University in the Home Country • Whether the degree offered is equivalent to an Indian degree? • If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and jobs both within and outside the country. • Nature of Collaboration 	NA

	<p>❖ For Each Faculty give a page covering</p> <ol style="list-style-type: none"> 1. Name 2. Date of Birth 3. Educational Qualification 4. Work Experience <ul style="list-style-type: none"> - Teaching - Research - Industry - Others 5. Area of Specialization 6. Subjects teaching at Under Graduate Level / Post Graduate Level 7. Research Guidance <ul style="list-style-type: none"> Masters's Ph.D 8. Projects Carried out 9. Patents 10. Technology Transfer 11. Research Publications 12. No. of Books published with details 	<p style="color: red;">Annexure – H</p> <div style="border: 1px solid black; width: 100px; height: 80px; margin: 20px auto; text-align: center; padding: 5px;">Photograph</div> <p style="text-align: right; margin-top: 20px;">Signature</p> <p style="text-align: right; margin-top: 100px;">No. of Papers published in</p> <ul style="list-style-type: none"> - National Journals - International Journals - Conferences
	❖	

VIII	FEE	
	❖ Details of fee, as approved by State Fee Committee, for the Institution.	Rs 3,50,000/- for two years
	❖ Time schedule for payment of fee for the entire programme	In two installments
	❖ No. of Fee waivers granted with amount and name of students.	NA
	❖ Number of scholarships offered by the institute with the name of students, duration and amount.	-
	❖ Criteria for fee waivers/scholarships	-
	❖ Estimated cost of Boarding and Lodging in Hostels.	Rs. 35,000/- per annum
IX	ADMISSION	
	❖ Number of seats sanctioned with the year of approval.	60
	❖ Number of students admitted under various categories each year in the last two years.	2007-08 - 60 2008-09 - 60
	❖ Number of applications received during last two years.	2007-08 - 200 2008-09 - 360
X	ADMISSION PROCEDURE	
	❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).	MAT/CAT/XAT
	❖ Number of seats allotted to different Test Qualified candidates CAT, MAT, XAT, JMET, ATMA, CET, JEE (State conducted tests/University tests)	MAT/CAT/XAT
	❖ Calendar: <ul style="list-style-type: none"> • Last date for request for applications. • Last date for submission of application • Dates for announcing final results • Release of admission list (main list and waiting list should be announced on the same day) • Date for acceptance by the candidate (time given should in no case be less than 15 days) 	30.06.2008 07.07.2008 30.07.2008 10.08.2008 25.08.2008

	<ul style="list-style-type: none"> • Last date for closing of admission. • Starting of the Academic session. • The waiting list should be activated only on the expiry of date of main list <p>The policy of refund of the fee, in case of withdrawal, should be clearly notified.</p>	<p>26.08.2008</p> <p>28.08.2008</p>
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XI	CRITERIA AND WEIGHTAGES FOR ADMISSION	Annexure – I
	❖ Describe each criteria with its respective weightages i.e. Admission Test, GD, Interview etc	
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	❖ Mention the minimum level of acceptance, if any, for any criteria	
	❖ Mention the cut-off levels of percentage & percentile scores (section-wise and/or total as case may be) of the candidates in the admission test who are called for GD/Interview	
	❖ Mention last two years cut-off percentage & percentile (section-wise and/or total as the case may be) of the candidates called for GD/Interview.	
	❖ Display marks scored in Test, GD, Interview etc. and in aggregate for all candidates who come for GD/Interview etc.	

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.

The Website must be dynamically updated with regard to X –XIII.

XII	APPLICATION FORM ❖ Downloadable application form, with online submission possibilities.	NA.
XIII	LIST OF APPLICANTS ❖ List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying	Last date for receipt of application is 07.07.2008

	examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.	
XIV	Results of Admission under Management Seats/Vacant Seats	(After the last date for receipt of request for admission, selection committee will be constituted. Designed GD/PI Format at Annxure – J)
	❖ Composition of selection team for admission under management quota with the brief profiles of members (this information be made available in the public domain after the admission process is over)	
	❖ Score of the individual candidates admitted arranged in order of merit	
	❖ List of candidates who have been offered admission	
	❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidate	
	❖ List of the candidates who joined within the date, vacancy position in each category before operation of waiting list	

XV	Information on Infrastructure and other resource available	NA
	❖ Library - Number of library books/titles/journals available (Programme-wise) - List of online national/international journals subscribed - E Library facilities	Books: 1539 Titles : 156 EBSCO online international database Will be provided
	❖ Laboratory For each laboratory - List of Major equipment/Facilities - List of Experimental setup - The hotel they are attached to/or	---- N.A ----

	<ul style="list-style-type: none"> have access to - Special facility in the Hospitality field - Special facility in the Kitchen/presentation part 	
	<ul style="list-style-type: none"> ❖ Computing Facilities - Number and configuration of Systems - Total number of systems connected to LAN - Total number of systems connected to WAN - Internet bandwidth - Major software packages available - Special purpose facilities available 	<p>70, P-IV, 2.4 GHz</p> <p>60</p> <p>2 MBPS BSNL Broad Band</p>
	<ul style="list-style-type: none"> - Games and Sports Facilities - Extra Curriculum Activities - Soft skill Development Facilities - Number of Classrooms and size of each - Number of laboratories and size of each - Number of drawing halls and size of each - Number of computer centers with capacity of each - Central Examination facility, number of rooms and capacity of each <p>Teaching Learning process</p>	<p>Indoor and outdoor games facilities will be made available on start of the course.</p> <p>In addition to normal classroom teaching, several Projects will be undertaken to give the students a practical exposure.</p> <p>Soft skill Lab will be developed</p> <p>N.A</p> <p>N.A</p>
	<ul style="list-style-type: none"> - Curricula and syllabi for each of the programme as approved by the university 	<p>Curricula and Syllabi is being designed by Faculty members of premier business schools and corporate personalities, focusing on the corporate needs.</p>
	<ul style="list-style-type: none"> - Academic Calendar of the University 	<p>N.A</p>
	<ul style="list-style-type: none"> - Academic Time Table 	<p>Attached as annexure: -II</p>
	<ul style="list-style-type: none"> - Teaching load of each faculty 	<p>60 class room teaching sessions and 40 out of class room learning, which may include, Live Projects work, Seminars conferences, Social works etc..</p>
	<ul style="list-style-type: none"> - Internal continuous Evaluation system 	<p>Continuous evaluation system like project</p>

	and place	report, quiz, assignments, case analysis, role play, games, class room participation etc.
	- Students assessment of faculty, system in place	Students feedback form designed at Student feedback collected every term.
	For Post Graduate Programme give the following i) Title of the Programme ii) Curricula and Syllabi	Post Graduate Diploma in Management (PGDM) Enclosed as Annexure: -III

iii. Faculty Profile

Sl.	Name	Designation	Subject Teaching
1	Dr. R. Kantha	Professor-cum-Director	Marketing
2	Prof. Charak Mishra	Professor	Marketing Management
3	Dr. Bijoy Kumar Bal	Professor	Business Communication
4	Dr. Akshaya Kumar Mohanty	Asst. Professor	Economics
5	Mr. S.J. Mishra	Lecturer	QT/OR
6	Ms. Kalyani Swain	Lecturer	Finance
7	Prof. S. Adlakha	Professor	Finance
8	Mr. T.K. Panda	Asst. Pof	Marketing
9	Dr. K. Mishra	Asso. Professor	Marketing
10	Mr. Sumanta Nanda	Lecturer	HR & Marketing

XV	Brief Profile of each faculty	
	• Laboratory facilities exclusive to the PG Programme	
	Special Purpose	
	• Software, all design tools in case	
	• Academic Calender and frame work	
	• Research Focus List of typical research projects	
	• Industry Linkage	
	• Publications (if any) out of research	

	in last three years out of masters projects	
	• Placement Status	
	• Admission procedure	
	• Fee Structure	
	• Hostel Facilities	
	• Contact address of co-ordinator of the PG programme	

Name : Dr. B.C.Rath

Address : B-20, B.J.B. Nagar, Bhubaneswar

Telephone : 0674-2431771

E-mail : bjb@sify.com

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.

To
The Regional Officer
All India Council for Technical Education
Govt. College of Engg. & Leather Technology Campus,
LB Block, Sector – III, Salt Lake City
Kolkata – 700 098

Sub : Submission of Compliance Report Alongwith Mandatory Disclosure for PGDM Programme of Krupajal Business School, Bhubaneswar.

Sir,

In compliance of your letter F. No. _____ dt. _____, please find enclosed the Compliance Report along with Mandatory Disclosure for PGDM Programme of Krupajal Business School, Bhubaneswar in prescribed format alongwith the required enclosures for your kind perusal.

As per your requirement, DD No. _____ dt. _____ for Rs. 50,000/- drawn in favour of **Member Secretary, AICTE, New Delhi** is enclosed towards processing fee.

Thanking you & looking forward for your kind co-operation in the coming days.

Your sincerely,

(Prof. S.P. Mishra)

Vice Chairman

Encl : As above